

Members present: Kevin M. McCormick Michael J. Kittredge, Jr.
John W. Hadley Siobhan M. Bohnson
Christopher Rucho

Mr. McCormick convened the meeting at 7:02 p.m.

Read and Acceptance of Minutes from Previous Meeting

Motion Mr. Hadley to approve the regular session meeting minutes from September 3, 2014, seconded by Mr. Kittredge. Vote on the motion – Messrs. McCormick, Hadley, Kittredge and Ms. Bohnson yes; Mr. Rucho abstains as he was not present.

Update On Wachusett Earth Day – John Scannell & Colleen Abrams

Mr. Scannell reports that the Center has been running with no issues. They have added Monday evening to their opening times and they have pretty good numbers on Mondays. Mr. Rucho asked if everything is open on Monday evenings. Mr. Scannell explained that the only restriction is chemicals and paints. They will hold a paint and chemical collection this Saturday from 8-noon with a fee. The third Saturday in October is document shredding and the third Saturday in November will be paints and chemicals again. Ms. Bohnson asked about the fee. Ms. Abrams explained that it is \$4.00 per gallon or pound. Mr. Scannell added that latex paint can be opened up and dried out. Mr. McCormick reports that he used the facility two weeks ago and it was a very positive experience and they are more than fair on the prices.

Mr. Scannell stated that as the Board knows, DCR and the Town of West Boylston have an agreement that the membership to the facility would be limited to the 7 watershed towns. Prior to this when the facility was run by Wachusett Earthday and located in Holden it was open to everybody. Wachusett Earthday is bringing forward a proposal to allow some paid memberships. It would be a revenue stream from those people who would like to use the swap center. In conversations with the Earthday Board they felt that paid memberships would probably be more controlled as it is a known number of people who would participate.

Mr. Hadley questioned who would be the members. Ms. Scanlon explained that it would be people from outside of the 7 member towns. A lot of teachers and scout groups would come in for supplies. Ms. Abrams added that in the past people from the Worcester Art Museum and Camp Putnum would also come. It would be difficult to police them only using the swap center. Mr. Rucho feels we should stay with what we told the residents. Everybody he speaks with likes the Center. He thinks it opens the door up, however, he does not mind if you open it up to a girl scout group or teachers. If it were memberships he thinks it will be people paying \$40 to bring their recyclable in to the facility and it will be more and more traffic into the area. We told the people it would be the 7 towns. Ms. Bohnson asked what kind of a impact 300 members would be on the site. Ms. Abrams advised that the full car count annually is about 8,000 to 10,000. On any given day they have 50-300 cars. They sit and wait for all the cars to come in and very seldom do they have too many cars. They have a list of about 80 people who would like to join and most are from organization and entities that in the past received free materials and some of them bring in helpful things. One is a food pantry who would like to get egg cartons. Mr. Hadley does not think we should charge anything to a food pantry and you could work it out with them without paying a membership. Mr. Rucho suggested coming up with a way to do it once or twice a month to let them come into the resource center and take things away. Ms. Abrams explained that the reason they suggested some kind of membership was to keep in the parameters of the agreement as their towns didn't contribute to the cost. That is where the idea of

the membership came from. Mr. Scannell noted that any change would be a change made between DCR and the town and it would be controlled. The proposal was not put together to be a fund raiser. Ms. Abrams noted that sometimes you can ask for a donation but it still leaves it to making a decision who is allowed to come in it. If they do a membership it will be a photo id card. Mr. Rucho would lean towards letting non-profit groups come in once a month and he has been to the site and it runs great and his mother loves it. The main reason was for the watershed towns. Mr. McCormick asked if you let the girls scouts or boys scouts is there one person who would come in or would it be every adult and how do you control those groups? He doesn't have a problem with the girl scouts coming in or the Barrie players who might need a couch for a play; however, how do you control who comes from the group. To him it would be the president of the group. Ms. Abrams noted that when they spoke about it they thought it would be the person who procures props for the set.

Ms. Bohnson feels it is hard to police if they are bringing in personal items. Ms. Abrams stated that pretty much if they are bringing in items it will be sustaining our revenues. One half to two thirds of the people on the list are from organizations or groups. Mr. Rucho asked if we did go with paid memberships, would it will not reduce what the town pays? Ms. Abrams advised that the money would be used for future capital expenses or future maintenance expense. Mr. McCormick stated that we do not need to decide this tonight, and the Board could take some to think about it.

Motion Ms. Bohnson not to accept the proposal given to the Board by Wachusett Earthday, seconded by Mr. Hadley. Vote on the motion – Messrs. McCormick, Hadley, Rucho and Ms. Bohnson yes; Mr. Kittredge no.

Ms. Abrams asked if the Board had an alternate. Mr. Rucho would not mind some type of relationship for non-profit groups to take things they need. Mr. Scannell offered to put something together for non-profit groups and he will come back and meet with the Board.

Eugenie Smith, Candidate For Finance Committee

Mr. Gaumond informed the Board that the applicant has withdrawn her name. She just got a new job and is unable to satisfactorily carry out the requirements of the Finance Committee.

Pavel Loven, Candidate For Finance Committee

Mr. Loven joined the Board. He lives on 5 Marsh Hawk Way. There are two vacancies on the Finance Committee and he is a candidate for one of those vacancies. This is a Board of Selectmen's appointment and his application is in the agenda package. Mr. Hadley noted that Mr. Loven designs financial software. Mr. Loven stated that it was like a side job, scheduling software for a nursing home. Ms. Bohnson asked why he was interested in the Finance Committee. Mr. Loven stated that he is good with numbers and would like to help the town. He has lived here for 2-1/2 years. Ms. Bohnson thanked him for coming forward. Mr. Rucho added that it is a learn on the job committee. Mr. Loven replied that he expected that.

Motion Mr. Hadley to appoint Pavel Loven to the Finance Committee, seconded by Mr. Rucho, all in favor.

NEW BUSINESS

1. Concurrence on the appointment of Gerard Bourque, Northborough to the position of Director of Veterans' Services effective September 3, 2014 for a term to expire on December 31, 2014 at a monthly stipend of \$141.91

Motion Mr. Rucho to concur with the appointment, seconded by Ms. Bohnson. Mr. Gaumond explained that we are a little bit ahead of the Town of Sterling in their search for a Director, and they are also interested in a regional position. The Towns of Lancaster and Sterling previously were involved in a regional arrangement and we still may have a conversation about that with them to include West Boylston. The appointment will be from September to December to give us an opportunity to expire this option further with the two towns. Mr. Bourque did meet with the Town of Sterling and is interested in that position. This appointment is to get us through the interim period. Vote on the motion – all in favor.

2. Concurrence on the appointment of Kenneth Arena, 280 Goodale Street, West Boylston to the Community Preservation Committee as the designee of the Housing Authority June 30, 2017

Motion Mr. Rucho to concur with the appointment, seconded by Mr. Hadley, all in favor.

3. Vote to approve the hiring of Christopher Herrstrom as a full-time dispatcher effective September 18, 2014 at a rate of \$15.00 per hour

Motion Mr. Rucho to approve the hiring, seconded by Ms. Bohnson, all in favor.

4. Vote to approve the hiring of Joseph Collins as a fractional-time dispatcher effective September 19, 2014 at a rate of \$15.00 per hour

Motion Mr. Hadley to approve the hiring, seconded by Mr. Kittredge, all in favor.

5. Vote to approve the hiring of Fred Cummings as a fractional-time dispatcher effective September 22, 2014 at a rate of \$15.00 per hour

Motion Mr. Kittredge to approve the hiring, seconded by Mr. Hadley, all in favor.

6. Consider designating the Town's Owner Project Representative to the ESCO Project as a Special Employee

Motion Mr. Hadley to approve the designation, seconded by Mr. Kittredge. Mr. Gaumond explained that when the town approved the project at the special town meeting, we also voted funds for administrative oversight in the initial phases of the project. He has been working with David Eckhardt on the project, he has regular meetings with Mr. Eckhardt and one of the issues that prevented him from bringing this forward earlier was the issue of liability insurance. The first step is to designate the position as a Special Employee and it will prevent him from having to purchase insurance. The services agreement is scheduled to expire on September 30, 2014.

Mr. Hadley stated that he has known Dave Eckhardt for quite a while and he does an amazing amount of work. Vote on the motion – all in favor.

7. Vote to authorize the Town Administrator to sign the Agreement for Services with David Eckhardt effective July 14, 2014 for a term to expire on September 30, 2014

Motion Mr. Hadley to authorize the Town Administrator to sign the agreement, seconded by Mr. Rucho. Mr. Rucho questioned the effective date of the contract being July 15, 2014. Mr. Gaumond explained that he had negotiated the contract earlier, however, we needed to resolve the liability insurance piece. He has been working since July for the town on the project and he has been tracking his hours. Mr. Rucho asked if before July was Mr. Eckhardt a member of the committee for the project. Mr. Gaumond clarified that the committee's work was done months before town meeting. Vote on the motion- all in favor.

Mr. Gaumond informed the board that the ESCO project is moving quite nicely. They are 50-60% completed. The high school boiler project conversion has been completed and they are working on the controls. We are on track to meet our deadlines. The School Superintendent is extremely pleased with ABM and after the conversion she said there was a noticeable difference within the building as a result of how clean the air is. We will have an update at town meeting on the project and by then we should be at 85% completeness. Mr. Hadley asked when they would pull the oil tanks. Mr. Rucho was told within the next week. Mr. Gaumond has a meeting on Friday morning to go over the schedule going forward and he will let the board know as soon as he hears.

8. Acknowledge receipt of warrant articles for the October 20, 2014 Semi-Annual Town Meeting

Mr. Gaumond noted that the biggest item is the Conservation Commission Wetlands Bylaw. He expects that will be the most exciting article on the warrant. We have a special meeting on September 24th to review and sign the warrant. We decided to push the FISP meeting off until 7:30 that night. If the Board meeting goes long, we could delay the start of the FISP meeting.

9. Acknowledgement of September 2014 Grant Report

Annually in the fall the Board is provided a report which lists all the grants the town has applied for. What is missing is the school information, which was submitted yesterday and will be in the Board's next "I" package.

10. Consider voting to award surplus articles to the highest bidders

The agenda package contains the results of the surplus equipment bid. All of the items are being recommended with the exception of the Exmart Mower, which the DPW Director would like to retain as a back-up mower. There was a tie on the Waker Plate Compactor bid and according to our policy, the bid goes to the person who submitted the earliest bidder.

Motion Mr. Hadley to accept all the items with the exception of the Exmart Mower as recommended by the DPW Director, seconded by Mr. Rucho, all in favor.

11. Update on electronic sign

Mr. Gaumond reports that he is still in the process of reviewing quotes for the sign and it is very clear that the sign the Board would like to have is more expensive than the funds we have available. Mr. Hadley spoke with the Light Plant and they have agreed to increase their contribution to \$9,900. Mr. Hadley recommends we go to town meeting for an additional \$2,000. If the Board agrees we will prepare a warrant article.

Motion Mr. Hadley to include an additional \$2,000 on the warrant for the electronic sign, seconded by Ms. Bohnson, all in favor. Mr. Gaumond noted that the sign will be very similar to the Northborough sign. Mr. Gaumond thanked Mr. Hadley for his work on this item.

MEETINGS, INVITATIONS & ANNOUNCEMENTS

1. September 24, 2014 – 7:00 special meeting of the Board to review, close and sign the Warrant for the Semi-Annual Town Meeting
2. September 24, 2014 – 7:30 FISP Meeting
3. September 26, 2014 – 7-midnight - Friends of the Beaman Memorial Endowment Wine & Craft Beer Tasting at the Manor Restaurant, tickets are \$25.00 each
4. 2014 Fall Legislative Breakfast Meetings: October 3rd – Conway, Oxford, Salisbury, October 10th – Sandisfield, Fairhaven, Lynn and October 17th – Sterling, Stoughton, Bedford

Annually in the spring and in the fall the MMA holds a legislative breakfast. Mr. Gaumond will be attending the event in the town of Sterling, which is free of charge if any of the members of the Board would like to join him.

FUTURE AGENDA ITEMS

Mr. Hadley would like to have an update on solar stop signs from the DPW Director.

Ms. Bohnson would like an update on Malden Street and where we are going to go with that.

Mr. McCormick congratulated Wachusett Wine & Spirits for doing such an outstanding job on their building. He noted that it adds a lot to the town, and the sign, landscaping and everything was very well done. Mr. Rucho reports that they have a nice mural on the back wall with pictures of West Boylston and they are very happy to be open.

With no further business to come before the Board, motion Mr. Kittredge at 7:55 p.m. to adjourn, seconded by Mr. Hadley, all in favor.

Respectfully submitted,

Approved: October 1, 2014

Nancy E. Lucier, Municipal Assistant

Kevin M. McCormick, Chairman

John W. Hadley, Vice Chairman

Christopher A. Rucho, Clerk

Michael J. Kittredge, Jr., Selectman

Siobhan M. Bohnson, Selectman